

Signed by  Dated 24.5.12

(Duly authorised for and on behalf of CAS Limited)

Signed by  Dated 30.05.12

(Duly authorised for and on behalf of Intesa Sanpaolo)


Michele Dapri

THE FIRST SCHEDULE above referred to Intesa Sanpaolo



Stour Valley Business Centre | Brundon Lane
Sudbury | Suffolk | CO10 7GB

Tel: 0845 5050 003 | Fax: 0845 5050 004

Email: info@archive-storage.com | www.archive-storage.com

Rate Card

Storage & Boxes:

Item Type	Max External Volume	Storage Rate PCM	Flat Pack Unit Cost
Computer print out Box (CAS08)	1.9 cu.ft	£0.20	£2.75
A4 Box (CAS04)	1.1 cu.ft	£0.20	£2.80
File Box (CAS05)	0.6 cu.ft	£0.15	£1.50
Klick Store Easy Made (CAS03)	1.5 cu.ft	£0.20	£1.45
Heavyweight Box (CAS09)	2.1 cu.ft	£0.20	£3.15
Standard type LT05 data box	(price per case per month)	N/A	£59.00
Minimum charge			£10.00

(Please note; flat pack prices are per box, prices will differ depending on quantities ordered.)

Collection:

From customer's premises (per box)	£0.00
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(Please note; initial collection is free of charge from existing supplier.)

Delivery / Retrieval / Storage:

Delivery Type	Order Cut-Off	Delivery Window	Max Items	Cost
Standard Next Day	16.00	Pre 17.00 next day	10	£0.00
Same Day	10.30	Pre 17.00 same day	10	£0.00
Emergency Surcharge	08.00 – 15.00	Within 3 hours	10	£30.00
Out of Hours	17.00 – 09.00	Within 4 hours	10	£100.00
Waiting Surcharge	Per 15 mins or part thereof			£0.00

Servicing:

Handling	Per box, in or out of storage	£0.00
	Per tape, in or out of storage	£0.00
Additional Service Surcharges	New intake, per box or file	£0.00
	Permanent retrieval, per item	£2.00
	Permanent retrieval, per tape	N/A
	Destruction, per box or per tape	£1.25
	Re-boxing, per box, excludes new box cost	£1.00
	Unsuccessful search	£0.00
	Bar Code Labels	£0.00
	RFID Tags	£1.00
On Site Viewing or Audits		£35.00 PH
Permanent removal (per box)		£2.00

Disposal / Detruction Services:

Wheelie bin, paper / cardboard (6 x 240 ltr 2 free collections per month bins supplied FOC)	£0.00
Wheelie bin recycling, glass / plastic (per collection 80 ltr ad hoc service bins supplied FOC)	£5.00
Shredding per box (ad hoc service)	£1.25
Shredding per bag (18 ltr ad hoc service sacks supplied FOC)	£1.50

Scanning Services:

All in price including prepping and key strokes (upon inspection) per side	POD
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ALL PRICES EXCLUDE VAT AND ARE CORRECT AT DATE OF ISSUE

